



Medical Research Institute

Application Checklist for Scientific / Ethics Approval



I declare that I have attached the following documents; *(please tick the relevant column)*

Documents		No. of Copies	Put a "✓" if present	(Official Use Only)
Master Set				
1	Checklist	02		
2	Request letter from Principal Investigator	02		
3	Application Form - Part I	02		
4	Application Form - Part II <i>(if human subjects are involved)</i>	02		
5	Application Form - Part III <i>(if animals are used)</i>	02		
6	Detailed Budget	02		
7	Information sheets <i>(for participant / owners of animals)</i>	English language	02	
		Sinhala language	02	
		Tamil language	02	
8	Consent forms <i>(for participant / owners of animals)</i>	English language	02	
		Sinhala language	02	
		Tamil language	02	
9	Data collection booklets / questionnaires / forms <i>(for participant / owners of animals)</i>	English language	02	
		Sinhala language	02	
		Tamil language	02	
10	Copies of relevant permission letters	02		
11	Soft copy of items 3-9 in a Compact Disk (CD) <i>(Items 7-9 should be in PDF format)</i>	02		
Accessory Set				
1	Application Form - Part I	01		
2	Application Form - Part II <i>(if human subjects are involved)</i>	01		
3	Application Form - Part III <i>(if animals are used)</i>	01		
4	Detailed Budget	01		
Additional Set				
1	Application Form - Part I	05		
2	Application Form - Part II <i>(if human subjects are involved)</i>	05		
3	Application Form - Part III <i>(if animals are used)</i>	05		
4	Detailed Budget	05		
5	Information sheets <i>(for participant / owners of animals)</i>	English language	05	
		Sinhala language	05	
		Tamil language	05	
6	Consent forms <i>(for participant / owners of animals)</i>	English language	05	
		Sinhala language	05	
		Tamil language	05	
7	Data collection booklets / questionnaires / forms <i>(for participant / owners of animals)</i>	English language	05	
		Sinhala language	05	
		Tamil language	05	

Is this project being done as a post graduate training requirement ?

YES	
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NO	
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I declare that I am not seeking approval for a study that has already commenced or has already been completed. I also understand that the application for scientific and ethics clearance will not be accepted unless all documents are submitted.

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Date

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Signature of the Principal Investigator